

# FINDING GOD'S TRACES

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EVERY DAY

## ORDER FORM 2021

**Please print clearly, complete ALL details and return to:** Jesuit Communications, PO Box 553, Richmond, VIC, 3121  
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### PLEASE SUPPLY GOODS AS DETAILED BELOW:

College Name	ABN:		
Delivery Address (must be street address)			
Special delivery instructions			
Billing Address (if different to above)			
Contact Name & telephone			
Email			
Actual date of graduation	Preferred delivery date:		
Purchase Order No.	Please attach a copy of your school purchase order		
Is the organisation a member of the Catholic GST Religious Group?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Quantity	Unit Price \$30.00 (excl GST)	Sub Total (excl GST)	\$
	Customisation Fee \$1500 for orders under 500 copies		\$
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### STANDARD VERSION Minimum order quantity – 50 copies

- Introduction by Bishop Greg O'Kelly SJ
- Space for you to include your own message
- Standard cover colour is blue. Orders 200+ copies choice of other colours available. Please advise preferred colour here and we will confirm availability. Preferred colour: \_\_\_\_\_

### CUSTOMISED VERSION Customisation included for orders of 500+ copies (under 500 copies additional charge of \$1500.00 applies)

- Choice of cover colour with gold embossed College name and crest on cover
  - Personalised message/Introduction
1. **Cover Colour**  Green  Blue  Red  Burgundy  White

2. **Text (College name)** to appear on front cover and title page (please print clearly):

\_\_\_\_\_

3. **College crest** Please supply a high-resolution file; preferably mono (one colour), vector digital file (eps). Other formats may be acceptable but need to be checked for suitability. Email to: [denise.campbell@jesuit.org.au](mailto:denise.campbell@jesuit.org.au)

#### 4. Introduction (choose one option)

Include Standard Introduction by Bishop Greg OKelly sj

Include personalised message from College

Text to be supplied in Word doc, proof-read and signed-off by authorised personnel. Please include a page heading for your message. Note: edits to message at proof stage may incur additional charge.

5. **Other relevant information:** \_\_\_\_\_

<b>AUTHORISED BY:</b>	Name _____	Position _____
	Signature _____	Date _____